Search and Save with Your File Cabinet

Start your search here

- » Enter search terms in the BASIC SEARCH BOX or use ADVANCED SEARCH to search within the full text and use Boolean operators.

- » On the search results page, under REFINE RESULTS BY, use SEARCH WITHIN RESULTS to enter additional search terms.

- » You can also refine by FACETS such as Year, Author, or Affiliation. For example, to limit your search to one or a few authors, select the author(s) then click APPLY REFINEMENTS to view refined search results.

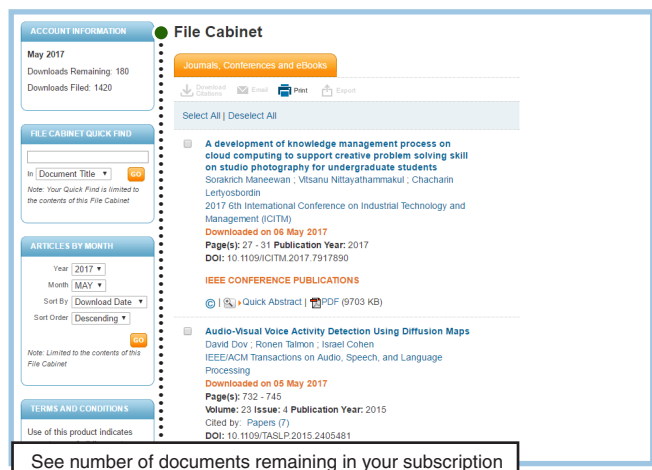Basic Search   Resources & Help   Advanced Search
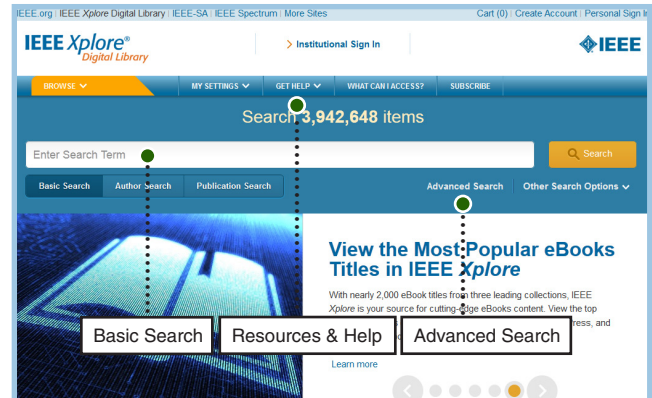
Saving a document to File Cabinet

- » The subscription identifier icon indicates which documents are available with your subscription and which documents have been previously downloaded to your file cabinet.

- » From a search result, click PDF or HTML to VIEW AND ADD TO FILE CABINET.

- » Once a document has been saved to your file cabinet, it is unlocked for viewing by your organization. The document will open automatically.

Refine search results by File Cabinet   Subscription identifier icons
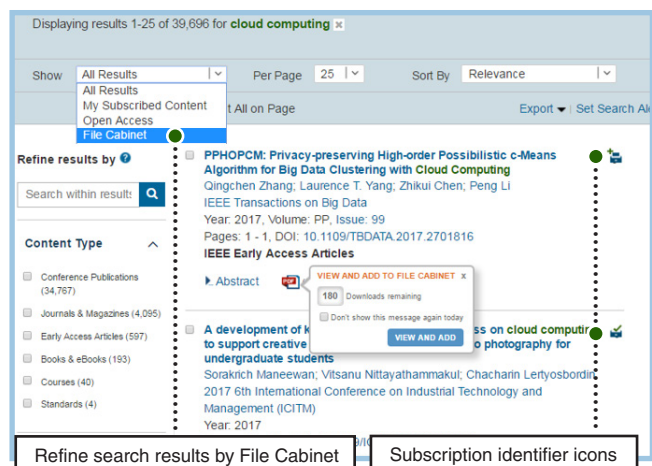
Using File Cabinet

- » Click FILE CABINET on the top navigation bar to see the number of documents remaining in your subscription.

- » Click Go To File Cabinet to browse documents.

- » Or you can filter within search results to see what is in your File Cabinet.

- » Note: Your subscription type determines the number of documents you can file.


See number of documents remaining in your subscription

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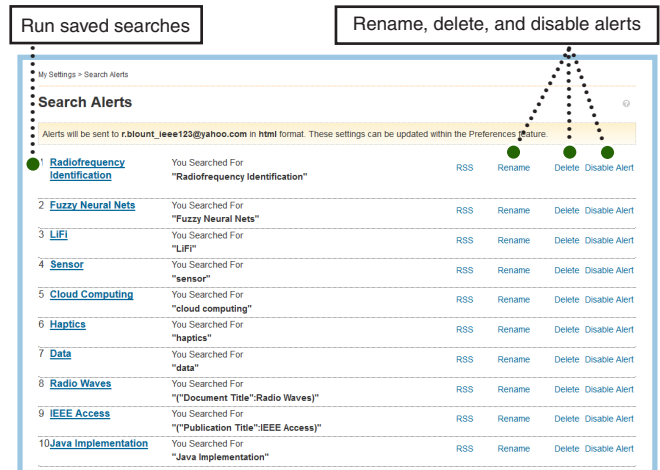
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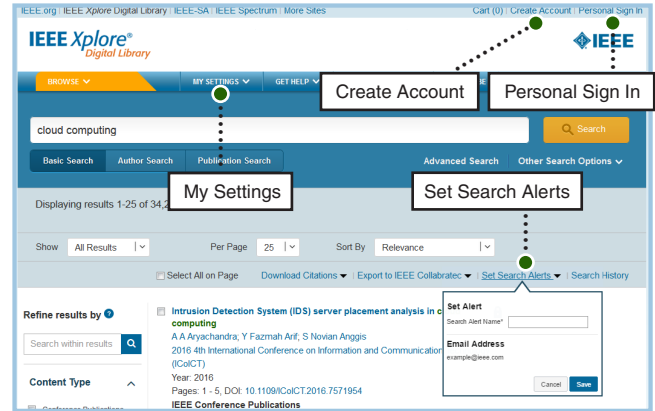
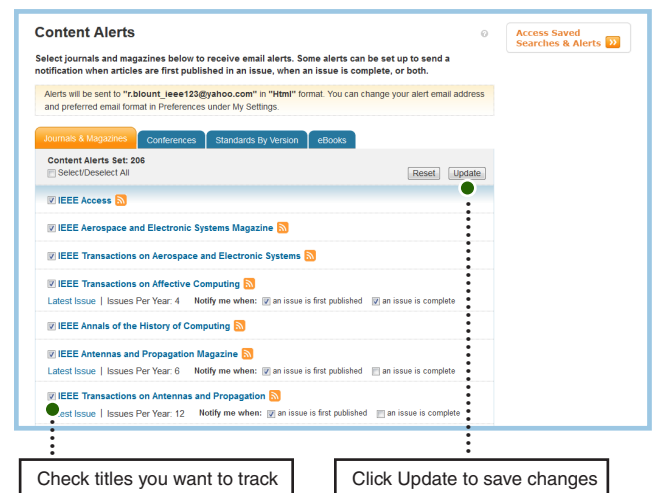## Manage Search Alerts

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